

Warehouse Associate

Job Summary:

Order Fulfillment and Receipt Processing of client's goods products in a clean and safe work environment.

Primary Duties and Responsibilities:

- Unload inbound shipments, move product to storage locations and complete paperwork
- Maintain the integrity of products through proper handling and storage
- Report variances including overages, shortages and damages
- Adhere to Quality Assurance procedures and ensure facility maintenance through housekeeping, keeping product and facility secure, and maintaining the assets of the facility.
- Complete all information processing for inbound, outbound and relocation requirements
- Perform inventory counts as required
- Receive product in a timely manner into current tracking system
- Promote a safe work environment through personal actions. Identify any safety concerns
- Other duties as requested

Required Skills/Experience:

- Minimum 3 - 5 years' experience in a warehouse environment
- Forklift and Reach Truck certified
- Ability to lift up to 50 lbs
- Ability to follow oral and written instructions
- Able to work independently or in a team
- Positive attitude
- Commitment to safety
- Reliable
- Able to work well under pressure
- Able to multi-task

FMi Logistics Job Posting

Warehouse Associate



- Attention to detail
- Strong analytical skills
- Computer skills an asset
- Ability to work overtime

Working Conditions

The warehouse associate will work in a warehouse environment and will typically work the standard Monday-to-Friday work week. Overtime may be required. Work includes frequent lifting of materials and products up to 50lbs.

Job Types: Full-time, Permanent

Salary: \$18.00 - \$20.00 per hour

Are You a Good Fit?

Think you've got what it takes? Are you ready to join a great team? We're ready to hire the right person immediately.