

Network Administrator/Specialist

Our company is looking to hire a Network Administrator/Specialist who will be responsible for managing the daily operations of our IT infrastructure. Responsibilities will include all things digital in maintaining existing server infrastructure, network gear and desktop hardware, to ensure our systems are operating most effectively. Installation of hardware, problem solving applications and a strong awareness of our software related tools is key.

A bachelor's degree in IT related fields is required to ensure success for this role, the team member and the business. You already know the digital world is changing as fast as we can list the accountabilities for this role and team, thus a constant desire to stay ahead of current changes and IT developments is critical. This role will be a key partner in our business team ensuring we remain current and where possible ahead of this ever-changing marketplace.

Job Responsibilities:

- Assist in network design and implementation
- Provide network support with a variety of operating systems including servers, equipment and applications
- Maintain servers and associated hardware, applications, services, settings and the connectivity required
- Develop and monitor policies for the use of network resources
- Evaluate and recommend security improvements and system upgrades, including disaster recovery and backup best practices
- Monitor network to ensure optimal performance
- Create and maintain network users/permissions
- Test release of products to minimize user impact and ensure compatibility

Qualifications/Skills:

- Fundamental knowledge of networking concepts
- Proven network engineering, network operations, and network performance analysis skills
- Hands-on technical troubleshooting capabilities
- Ability to work independently under minimal supervision
- Familiarity with server management and monitoring tools
- Exceptional critical thinking and problem-solving ability
- Strong interpersonal skills to assist non-technical individuals with complex technical issues

Education and Experience Requirements:

- Bachelor's degree in IT and related fields
- 3+ years experience in a network administration role
- Previous experience with Microsoft Windows Server applications
- Previous experience with Cisco switches and routers preferred
- Related systems and network certifications are considered valuable and critical for this role

Salary Range:

\$54,080 - \$83,200 depending on experience